

The requirements to Establish Mixed Professional Company (Firm) in Saudi Arabia

1. Article of Association of the new Company
2. Certificate from the competent professional authority in the country of foreign company stating that the company with an outstanding reputation in the profession and they practiced the profession for a period of not less than ten years without interruption, it must be notarized and authenticated from the Saudi Embassy and Ministry of Foreign affairs translated into Arabic language.
3. Copy of the Commercial Registration stating the number and the date of the license, notarized and authenticated from the Saudi Embassy and Ministry of Foreign Affairs translated to Arabic language.
4. Shareholder or board resolution to establish a professional firm in the Kingdom of Saudi Arabia stating shareholder's names, capital, shares percentage, location (i.e. Al Khobar, Dammam) activities and appointing the permanent representative in the Kingdom (of not less than the duration of residence in the Kingdom for nine months of the year and holds at least university degree in the specialized field of the company and should be a member in one of the professional associations specialized in the same company profession, and should have not less than ten years continuous work experience) notarized and authenticated from the Saudi Embassy and Ministry of Foreign Affairs translated to Arabic language.
5. Undertaking from the company to contribute in transferring the expertise and technology, training Saudi nationals notarized and authenticated from the Saudi Embassy and Ministry of Foreign Affairs translated to Arabic language.
6. Copy of Articles of association of the foreign company, authenticated from the competent authority and Saudi Embassy translated to Arabic language
7. Passport copy of all partners and the appointed General Manager (All pages) accompanied with 4 original personal photos for each partner (in white background).
8. Copy of all partner's professional license,
9. Names of Saudi partners, occupations and number of licenses and its dates with shares of not less than 25% of the company capital
10. ID Copy of the Saudi Partner(s)
11. Power of attorney for our law firm, notarized and authenticated from the Saudi Embassy at firm's country.

All above documents should be translated into Arabic language through accredited translation office